

बिहार सरकार

## GOVERNMENT OF BIHAR

Office of the Resident Commissioner, Bihar Bhawan, New Delhi

### Tender Notice for Transportation Services

Issue Date: 22-04-25

Last Date for Submission of Bids: 29-04-25 till 3.00 pm

#### 1. Introduction

The Resident Commissioner, Bihar Bhawan, New Delhi, invites sealed tenders from eligible bidders for hiring vehicles to transport athletes, officials and support staff between the booked hotels in Delhi (Ibis at aero city, Vivanta by Taj, Rajhans/Hermitage Huts at Surajkund) and the Khelo India Youth Games 2025 competition venues:

- Indira Gandhi Stadium Complex
- Dr. Karni Singh Shooting Range

#### 1. Scope of Services

##### 1.1 Fleet & Operation

- Vehicle Types: Buses (30+ seats), Mini-buses (15-30 seats), SUVs/ Tempo Travellers, Sedans/Hatchbacks
- Service Hours: Minimum 12 hours per day, 200km/day per vehicle.
- Routes: Hotel- Venue shuttles; arrival/departure assistance at airport/railway stations/ISBT.

##### 1.2 Equipment & Branding

- GPS tracking on all vehicles; daily location reports.
- Vehicles to be made available minimum 3 days prior to the event for full-body wrap branding with Khelo India and Government of Bihar decals.


##### 1.3 Drivers & Support

- Uniformed, police-verified drivers fluent in English/Hindi; assigned mobile numbers.
- Additional 10% buffer as backup to be made available as per requirement.
- Backup vehicles deployed within 30 minutes of any breakdown.

##### 1.4 Control Room & Reporting

- Central control room for fleet monitoring; toll-free helpline.
- Daily vehicle utilization and incident reports.

#### 2. Eligibility Criteria

  
**Kumar Digvijay**  
Chief Administrative Officer  
Bihar Bhawan  
New Delhi-110021

- **Experience:** Minimum 3 years providing transport for government/events.
- **Fleet Strength:** Ownership or assured availability of  $\geq 20$  vehicles in each category.
- **Turnover:** Average annual turnover  $\geq$  INR 1Crore (last three audited years).
- **Compliance:** All vehicles with valid RC, fitness certificate, comprehensive insurance.
- **Key Personnel:** Transport Head (Graduate + 5 years' experience).

### 3. Bid Submission Process

3.1 Bidders are required to submit their bids in sealed envelopes to the address mentioned below:

Chief Administrative Officer, Bihar Bhawan, New Delhi, 5 Kautilya Marg,  
Chanakyapuri, New Delhi.

3.2 The bid shall comprise of two parts:

3.3 Technical Bid: This bid shall include the company profile, all documents pertaining to the eligibility criteria, details about the vehicles (make and registration year), and copies of relevant past work orders.

3.4 Financial Bid: This bid shall include the rate schedule as per Annexure I.

### 4. Financial Bid Schedule (Annexure I)

S. No.	Vehicle Category	Rate/Day(INR)	Extra Km Rate (INR/Km)
1	Bus (30+ seats)		
2	Mini-bus (15-30 seats)		
3	SUV/Tempo Traveller		
4	Sedan/Hatchback		

### 5. Evaluation Criteria

Proposals will be evaluated on a Quality and Cost Based Selection (QCBS) basis, with the following weighting:

Parameter	Weightage
Technical Capability & Past Performance	40%
Fleet strength, make and registration year	30%
Financial Proposal (L1 receives maximum score)	30%

### 6. Terms & Conditions

- **EMD:** INR 1 Lakh.
- **Performance BG:** 5% of total hire value.
- **Payment:** Monthly on actual km/hours, within 30 days.
- **Penalties:** -
  - Breakdown replacement delay: Rs.3,500/hour
  - Non-branded vehicle: Rs.5,000/instance.

  
Kumar Digvijay  
Chief Administrative Officer  
Bihar Bhawan  
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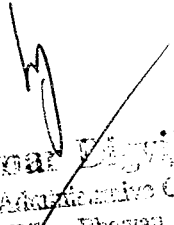
- GPS downtime: Rs.2,000/hour.
- The successful bidder shall be required to execute a formal contract agreement with the Chief Administrative Officer, Bihar Bhawan, prior to the commencement of services.
- The tender shall be governed by the prevailing laws of Bihar and Bihar Financial Rules.

#### 7. Queries and Amendments

- Bidders may submit their pre-bid queries in writing to the address mentioned above by 25-04-25.
- Any amendments to the tender document shall be published in the same newspapers as the original tender notice.

#### 8. Important Dates

S.No	Event	Date
1	Last Date and Time for Submission of Bids	29.04.2025 @3:00 PM
2	Date and Time of Opening of Technical Bids	29.04.2025 @4:00PM
4	Date of Opening of Financial Bids	30.04.2025
5	Date of Award of Contract	01.05.2025

  
**Kundan Singh**  
 Chief Administrative Officer  
 Bihar Bhawan  
 New Delhi-110021